

The Saughtonhall Community Association

2012 Constitution

Name:-

The Association will be called "The Saughtonhall Community Association".

Objects:-

The objects of the Association will be:-

1. To benefit the community of Saughtonhall and its environment by improving the quality of life and social cohesion of the residents of the Saughtonhall area through the provision of facilities for recreation and leisure, without distinction or discrimination on the grounds of age, sex, race, political, religious or other characteristic..
2. To run the Community Hall and Recreation Grounds in furtherance of the above object.

Membership:-

Membership will be open to all residents living within approximately 600 metres of the Community Hall, i.e. the area bounded by Corstorphine Road (including the Belmont Road area) on the north, the Water of Leith on the east, the railway line on the south and Carrick Knowe golf course on the west. The Committee may also admit to membership people residing outside this area.

Annual Subscriptions, Fees, etc:-

Subscriptions, fees and other tariffs will be fixed by the Annual General Meeting. Annual subscriptions shall become due at the date of the Annual General Meeting.

Office Bearers:-

The office bearers will be a Chair, Vice-Chair, Secretary and Treasurer. Other positions of office - including Committee Members - will be designated by the Committee as appropriate.

Management:-

The business of the Association will be managed by the Committee consisting of the office bearers and other Committee members. The office bearers and other Committee members will be elected at the Annual General Meeting and will hold office for two years. All office bearers will be eligible for re-election for a further term of office.

The Committee will have the power of co-option to fill any vacancy caused by the resignation of any of its members.

The Committee will also have the power to co-opt members to serve on any sub-committee.

No member of the Committee will be appointed to any salaried office of the Association or to any office of the Association paid by fee and no remuneration or other benefit in money or money's worth will be given by the Association to any Committee member except in reimbursement of out of pocket expenses or otherwise allowed by charities rules. At all Committee meetings, six members shall form a quorum.

Secretary:-

The Secretary will attend business meetings of the Association and of its Committees; prepare and circulate notices, agendas and minutes of meetings; prepare an Annual Report for presentation to the Annual General Meeting; and generally transact all the business pertaining to this office.

Treasurer:-

The Treasurer will be responsible for the finance and disbursement of all monies due to, and by, the Association; will keep accurate accounts and books, and will prepare Annual Accounts in a form required by charities rules, which shall be presented to the Annual General Meeting.

The Treasurer will keep a bank account in the name of the Association which shall be operated jointly by the Treasurer and the Secretary or Chairman.

All monies raised by, or on behalf of, the Association will be applied to further the objects of the Association and for no other purpose.

Independent examination and Audit:-

An independent examiner or auditor, who shall not be an office bearer or member of the Committee, will be elected each year at the Annual General Meeting. They will examine and report on the Treasurer's Annual Accounts for the ensuing year in accordance with charities rules.

Annual and Special General Meetings:-

The Annual General Meeting will be held in the autumn. A Special General Meeting may be called at any time by the Committee, or upon written requisition of at least twenty members. Such requisition will be addressed to the Chairman or Secretary, and will specify the resolution, or resolutions, to be submitted to the meeting. Such resolution, or resolutions, will be specified in the notice of meeting, issued at least 14 days prior to calling the meeting. At any Special General Meeting only the resolution, or resolutions, specified will be considered.

At all meetings of the Association, fifteen members will form a quorum.

Members whose annual subscriptions for the current year have not been paid will not be eligible to vote at any of the Association's Meetings.

Heritable Property:-

The title to all, and any, heritable property which may be acquired by, or for the purposes of the Association, will be taken and will thereafter stand in the name of the Chair, Treasurer and Secretary of the Association and their successors in these respective offices.

Dissolution:-

If the Committee, by a majority, decides at any time that, on the ground of expense or otherwise, it is necessary, or advisable, to dissolve the Association, they shall call a meeting of all members of the Association, of which at least 21 days notice will be given, (stating the terms of the resolution to be proposed thereat) and this notice will be posted in a conspicuous place or places in the neighbourhood. If such a decision is confirmed by a two-thirds majority of those present and entitled to vote at such a meeting, the Committee will have the power to dispose of any assets held by, or in the name of, the Association.

Any assets remaining, after the satisfaction of any proper debts and liabilities, will be applied towards purposes which the law regards as charitable and for the benefit of the inhabitants of the Saughtonhall area and environs, as the members may decide at the meeting called to consider dissolution.

Alterations to the Constitution:-

The Constitution will not be altered, or added to, except at an Annual General Meeting or at a Special General Meeting of the Association called for that purpose.

Any proposal to alter the constitution must be approved by a majority of the Committee or supported in writing by not less than twenty members of the Association and, in the latter case, delivered in writing to the Secretary of the Committee.

A resolution to alter this constitution will not be effective unless notice of the meeting at which it is proposed will have been given in the terms of the dissolution clause (above) and it has been passed by a two-third's majority of those present and entitled to vote at such a meeting.

Adopted at Annual General Meeting on 9 October 2012

Signature of Chair

Signature of Secretary